



City of Covington

16720 SE 271st Street, Suite 100 • Covington, WA 98042 • (253) 638-1110 • Fax: (253) 638-1122

HUMAN SERVICES COMMISSION MINUTES

August 11, 2011 - 6:30 p.m.

Conference Room

CALL TO ORDER

Chair Haris Ahmad called the August 11, 2011 meeting of the Human Services Commission to order at 6:34 p.m.

MEMBERS PRESENT

Haris Ahmad, Saqib Ahmad, Leslie Hamada, Fran McGregor-Hollums, and Aunna Moriarty, and Sue Ray

MEMBERS ABSENT

Colleen Holmes was excused due to vacation.

CITY STAFF PRESENT

Victoria Throm, Personnel & Human Services Analyst
Noreen Beaufre, Personnel Manager

PLEDGE OF ALLEGIANCE

Chair Ahmad led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

Commissioner McGregor moved and Commissioner Hamada seconded to approve the Agenda to include the minutes of the June 9, 2011 meeting as written. Vote: 6-0. Motion Carried.

OLD BUSINESS:

Item 1. Report on Site Visit to Safe & Sound Visitation Center

The Commission members who attended were Colleen, Saqib, Haris, Aunna, Sue, and Leslie. They met at the Safe & Sound Visitation Center in Kent for a one-hour tour of the facility. All agreed that the staff do a tremendous amount of work and show their commitment and dedication to the program even through pay-cuts and reduction of hours. Director Tracee Parker provided the history of the program and how the visitations are conducted to ensure the safety and well being of the parents and children.

Item 2. Resume Work on the Draft Human Service Master Plan – Report 3 Safety

The Commission reviewed the new section of on Safety of the master plan. They made some minor changes and asked Victoria to include data on numbers of domestic violence victims being served through the agencies and task force over the past few years. The next section to review will include Services for Children and Services for

Adults. The Commission agreed to hold their regular meeting in September in addition to the joint commission meeting that is being planned, in order to be on target to complete the human services master plan.

NEW BUSINESS:

Item 3. Review 2nd Quarter Performance Measures for Human Service Providers

The Commission reviewed the performance measures for second quarter. Victoria noted that Safe & Sound Visitation did not submit an outcome report but are working on it. They also are working to develop a system to collect the demographics and should be ready to report by 3rd quarter. Several Commissioners noted that the Crisis Clinic 2-1-1 did not report on 2nd quarter numbers. Victoria mentioned that since they met their goal in first quarter they may have decided they did not need to track numbers. She will talk with the director and ask for an explanation.

COMMENTS

Victoria and Noreen announced a joint commission meeting that is proposed for September when Mayor Harto and City Manager Derek Matheson will deliver the state of the City Address. The Commission concurred that they would like to be a part of the joint meeting. Once a date is confirmed, Victoria will send out a notice.

With no further business, Chair Ahmad adjourned the meeting at 8:11 p.m.

Submitted by:

A handwritten signature in cursive script that reads "Victoria Throm".

Victoria Throm
Personnel & Human Services Analyst